

Standard User Roles

MANAGERS

Hiring manager MSS

View candidates via applications
Use documents on candidates
Manage costs on jobs and candidate
View administration section, person in charge, headcount
Access candidate file
View and create documents on candidates
Manage job openings
Sent job via email
Change job profile
Edit job properties
Create job
Update candidate application status
Hire candidate
Act as operational team

Hiring manager MSS Limited

View candidates via applications
Use documents on candidates
View costs on jobs and candidate
View administration section, person in charge, headcount
Access candidate file
View and create documents on candidates
View job openings
Update candidate application status
Hire candidate
Act as operational team

MSS job creator

Sent communication to user's inbox
Access job opening list
Create documents on candidates
View job details
Create/edit costs on jobs and candidates
Create new job
Submit for approval

Job approver all

Approve/reject jobs
Sent job summary via email
View expenses on job

Standard Hiring Manager

View, create, manage candidates
View and create candidates' documents
View job detail
Manage costs on jobs and candidates
Post jobs
Create and manage jobs
Hire candidate
Manage selection process
Approve/reject jobs